AGA CEC Meeting: 9/22/2020

Attendance: Christina Freeman, Danielle Weed, Bob Snyder, Rachel Hogrefe, Robin Burkhart, and Mark Runyan. Not in attendance: Tracy Farris

I. Meeting minutes from 8/25/2020—Christina motioned and Bob seconded. All approved

II. President:
   a. PO Box—Robin indicated we need to add an additional person to the PO Box. This person will need to go with Robin to the Post Office to be added. It was decided that the President should be the other person with the key to the PO Box, so Danielle will work with Robin to get that done.
   b. Friendly reminder—ACE deadline is October 31st for the CCR. Any ideas for adding to the CCR, please contact Danielle or Tracy ASAP

III. Treasurer:
   a. Financial review-Robin has asked Shari LePage to review. Robin should have the info to Shari next week for her to start the review.
   b. The financials were presented and discussed with the main concern being that revenues are down due to COVID and CEC Board are beginning to plan future events.
   c. July and August treasurer's reports—with corrections to dates on FY21 detail. Bob motioned, Christina seconded, all approved

IV. NCC Rep:
   a. First technical NCC meeting held on 8/31
   b. Liability insurance—need to consider; Christina will do more research with National and the Chapter from NCC that is leading this initiative.

V. Communications:
   a. Danielle and Christina working on email blasts and newsletter.
   b. Danielle working with LucidPress for the newsletter, but it's not very user friendly. Can't copy and paste, can't change the font or size, etc. Newsletter is partially completed and should be ready by end of this week.

VI. CGFM:
   a. Nothing new to report
   b. Christina and Mark made some suggestions on things Bob could work on to help with CGFM and highlight the certification. Bob asked for suggestions pertaining to CGFM and reaching out to members. Several suggestions were made by Christina and Mark, and Bob is going to work on email blast to members pertaining to CGFM.

VII. Education:
   a. Membership survey draft sent to CEC for review. Please review and provide suggestions and feedback by Friday, September 25, 2020. Mark will contact National about how long it takes to have a survey added to Survey Monkey in order to have appropriate deadline for survey responses. Mark will send survey to National to run through Survey Monkey. Due to issues with some employees not being able to accept monetary gifts, we discussed giving the winner a free webinar instead of a gift card. Rachel motioned,

Robin seconded, all accepted. [During the November board meeting, the webinar was clarified to be a 2-hour webinar hosted by the Mid-Missouri Chapter.]
Also discussed adding g-mail addresses to specific areas of the survey, so a person could still stay anonymous when asking for more information or any questions/suggestions they personally have.

b. Christina will work on adding a CGFM email account to G-Suite for Bob
c. Webinars—we need to decide on purchasing National webinars. First one is October 7th—internal controls and improper payments; FREE October 13th COVID series; Christina can use her card to purchase. Mark will look to see which sessions to purchase.
d. Mark working on the February CPE certificates next, wanted to get survey done first.

VIII. Membership
a. Rachel is working on reaching out to some potential members, but not sure how to approach. She asked if Danielle had any guidance or emails to use as templates. Rachel will send draft of her email to Danielle for review.

IX. Community Service – no updates
X. President-Elect – no updates
XI. Past President – no updates
XII. Motion to adjourn – made by Robin, second by Rachel. All approved