Chapter Executive Committee
March 26, 2020
12:00 WebEx

Attendance: Christina Freeman, Robin Burkhart, Bob Synder, Mark Runyan Amanda Sifford, Danielle Weed, and Tracy Farris. Not in Attendance: Rachel Hogrefe and Felicia Hubble

President
President called the meeting to order. A motion was made to approve February meeting minutes. The motion was seconded and approved.

LEAD has been moved to immediately before PDT.

Website update: Robin has sent the banking info to David at National but hasn't heard back. Robin mentioned that on the back side of our current Star Chapter site, we can pull report data out to download into Excel. Then the Excel file can be uploaded into the new National sponsored website. Use the membership demographics to build several email distribution groups. Christina will try to download the files to get the new site started. If anyone has time to work on the project, coordinate your work with Christina.

No update on the stolen laptop as of yet. Defendant waived his rights to the preliminary court hearing.

Secretary
The board needs to finish policy revisions.

Treasurer
Robin will send out the Treasurer report this week. The current bank balance is 4541.54 with one outstanding check to post.

Robin will send the check for the donation to the Honor Flight for $124 that was collected at the Winter PDT.

Communications
Christina will try to upload the proclamations on the website.

CGFM
Bob noted that we received two proclamations (City of Jefferson and the State of Missouri). Bob would like to start the process earlier next year and possibly get a proclamation from the County. Mayor Tergin mentioned that if the request comes in during February, we may be able to have a formal presentation at the March Council meeting.

Danielle recommended sending an email blast out with the reminder that March is CGFM month and attach the two proclamations. Christina will try to send that out. Christina did post them on our Facebook page.

Community Service
Amanda reported that there is a website link error. Amanda has not contacted the award winners. The board discussed how to handle the presentation. Decision made to mail the checks with a congratulations letter with a request for a photo with their acceptance and post to social media. We will be awarding one scholarship each to a high school graduate and a returning college student.

Education
Mark has postponed the grants training until we can find another deliver method. Mark will start to research some virtual training options. We need to start more detail planning for the Summer PDT. The board discussed a few options but decided to table the conversation for the next month board meeting.

Membership
Danielle reported we have 140 active (renewed) members and 52 non-renewals. Danielle is drafting a reminder communication and will send to Rachel and Christina. Danielle and Robin are working to get the new members from the PDT finalized.

CRP is almost updated. Danielle will send out for our review and add comments to the cells you have updated information. The CRP is due at the end of the month.

President-Elect
No report.

Past-President
Christina updated that Felicia is working on next year board nominations.

Accountability
The Chapter received the Certificate of Excellence for our Chapter Citizen Centric Report.

NCC representation
No report.

Motion to adjourn was made, seconded, and approved.