Chapter Executive Committee
November 5, 2020
12:00 WebEx

Attendance: Mark Runyan, Robin Burkhart, Bob Snyder, Danielle Weed, and Tracy Farris. Guest attendance: Tonya Roddy. Not in attendance: Christina Freeman and Rachel Hogrefe.

President
President called the meeting to order.

Welcomed Tonya to the call. Danielle discussed various board positions that are open for Tonya's consideration.

The board discussed the September meeting minutes. Revisions were suggested and incorporated into the draft minutes. A motion was made to accept the revised minutes. The motion was seconded and approved.

The board discussed purchasing conference i/o for use on chapter virtual events. A motion was made, seconded and approved to purchase the conference i/o software to be used for chapter virtual events.

Secretary
Tracy is working to move paper training records into a digital format.

Treasurer
Robin discussed the financial report. A motion was made to approve the September and October financial report. The motion was seconded and approved.

Premier Bank is being bought out in January and will convert to the new bank. The Hawthorne Bank CD is expiring on 11/29. Robin will get options for our Hawthorne Bank CD renewal.

Communications
No report.

CGFM
Bob reported.

Community Service
No report.

Education
Mark updated there were 10 members and 2 guests for National webinar held on the November 4, 2020. The Chapter lost $21 on the event. Bob reported a registration issue that the board will research to prevent future issues. We have already purchased 7 additional webinars for a block of

30 registrants. Mark is confirming details to host a four-hour grants boot camp tentatively scheduled for February 4, 2021.

The board discussed several topics for additional webinars. Mark is also finalizing the member survey. The board talked about a work day to finalize updated bylaws, policy manual, member survey, and new website platform on November 11, 2020.

Membership
According the National statistical report shows 161 members but the active member list shows 172 members.

President-Elect
No report.

Past-President
No report.

Accountability
Tracy will schedule time with Danielle to start the annual CRP report. Tracy will work with Christina to make the home page section for the CCR more prominent.

National requested volunteers from the Chapter to help review other CCR reports. Danielle will send an email to our members to offer the opportunity.

NCC representation
No report.

Motion to adjourn was made, seconded, and approved.