

AGA LEDGER



Advancing Government Accountability

<http://www.midmoaga.org>

ABOUT OUR UPCOMING EVENTS

January 9, 2012

1:00 PM-2:50 PM

AGA Audio

Secretary of State's Interpretive
Center

Topic: "Financial Management
Priorities for the Second Obama
Administration"

CPE: 2 hours

January 23, 2012

11:30 AM-1:00 PM

Chapter Meeting

Scheppers' Clydesdale Room

Topic: "Fiscal Cliff"

Presenter: Jim Moody

CPE: 1 hour

January 23, 2012

1:00 PM-2:50 PM

AGA Audio

Scheppers' Clydesdale Room

Topic: "Budgeting 2.0-What's Best
for Your Entity!"

CPE: 2 hours



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Survey Identifies Greatest Challenges When Starting a New Job

(Obtained from <http://www.accountingweb.com> on 1/2/2013.)

Posted by Terri Eyden on Dec 20 2012



Workers who ring in the New Year with a new job may find learning the ropes to be their biggest challenge, a new Accountemps survey suggests. Forty-four percent of employees and 60 percent of managers interviewed said mastering new processes and procedures tops their list of concerns when joining a company. One in five respondents (20 percent) from each group cited getting to know a new boss and colleagues as the greatest hurdle.

Workers and managers were asked, "Which of the following is the greatest challenge when starting a new job?" Their responses follow.

Workers

- Learning new processes and procedures: 44 percent
- Getting to know a new boss and coworkers: 20 percent
- Learning how to use new technology and tools: 17 percent
- Fitting into the corporate culture: 12 percent
- Other/don't know/no answer: 7 percent

Managers

- Learning new processes and procedures: 60 percent
- Getting to know a new boss and coworkers: 20 percent
- Learning how to use new technology and tools: 12 percent
- Fitting into the corporate culture: 7 percent
- Other/don't know/no answer: 1 percent

(cont'd on page 13 "Survey Identifies Greatest Challenges When Starting a New Job")



Giving Back to the Community

January-March Chapter meetings & audios -
collecting canned goods for Jefferson City Samaritan Center
To donate-Contact Danielle Townsend (573) 751-3516 or
danielle.townsend@ded.mo.gov

AGA LEDGER

**Published by: Mid-Missouri Chapter
Association of Government Accountants**

Our Mission is...

To serve government accountability professionals by providing quality education, fostering professional development and certification, and supporting standards and research to advance government accountability.

Our Purpose is...

- **To be a professional organization dedicated to the advancement of government financial management**
- **Serve members by providing or sponsoring appropriate educational programs, encouraging professional development, influencing government financial management policies and practices and serving as an advocate for the profession**
- **Serve government officials and the public by sponsoring efforts to ensure full and fair accountability for all public monies and by providing a variety of pro bono services throughout the United States and its territories that support that end.**



PRESIDENT'S MESSAGE

by Tammy Childress



Hello Mid-Missouri AGA!

Happy New Year! How are those New Year's Resolutions coming? Regardless of whether you made resolutions or are keeping any that you made, the New Year always provides us with a fresh start. What are you looking forward to in the New Year? What new skill might you learn? What change might you make in your work place? How might you contribute to your community?

The good news is that AGA is a great resource for helping you meet some of those goals for 2013. As you look at our upcoming events you will see opportunity for learning new skills and gaining ideas for improvements in your workplace. And we are always looking for ways in which to serve our community. Tax preparation assistance is a great way to use your skills for the benefit of others. Check out the newsletter for details on the opportunity to do so.



Looking for ways to gain leadership experience? AGA also provides terrific opportunity to gain leadership experience. If you have ever thought about serving on the AGA Board, but really wanted to know a little more about AGA before volunteering, there is an opportunity to learn more. On Saturday, January 26, 2013, the Topeka Chapter will be hosting a Sectional Leadership Meeting – Regionally (SLMR). The theme for the event is "Getting Back to the Basics". Topics covered will be: Building a Successful Chapter; AGA's Mission; Success Through Planning & Preparation; Individual Chapter Goals; Communication, Certification & Community Service; and Staying Strong with Succession Planning. The SLMR will be held in Kansas City at the Embassy Suites – Plaza. The cost is \$30 and includes lunch. If you are interested in serving on the Board and would like to learn more at the SLMR, please contact me at 751-2432. We'd love to have you join us!

Here's to an awesome 2013!

See you soon!

How wonderful it is that nobody need wait a single moment before starting to improve the world.

~Anne Frank

National & Regional AGA News

2012-2013 National AGA Officers

President

Evelyn A. Brown, CGFM
Retired

President-Elect

Mary E. Peterman, CGFM, CPA
Vice President
Savantage Solutions Inc

Immediate Past President

Richard O. Bunce, Jr., CGFM
Senior Advisor to the President
Virginia Commonwealth University

Treasurer

John H. Lynskey, CGFM, CPA
Deputy Director
National Science Foundation

Other Midwestern Chapters Information

Kansas City Chapter (www.kcaga-cgfm.org)

- Jan 23-25, 2013—GFM Course 2 Training
- Apr 17, 2013—Chapter Spring Seminar

Ozark Chapter (www.ozarksaga.org)

Midwest Region Information

SLMR Meeting—Saturday, January 26, 2013

10:00 a.m. – 4:00 p.m.

Embassy Suites - Plaza; 220 West 43rd Street, Kansas City, MO 64111

All Current Chapter Executive Committee members, Chapter Subcommittee chairs and Regional Team members are encouraged to attend. Also, invitation extended to AGA members interested in learning more about AGA. Contact Tammy Childress at 751-2432.

Cost: \$30 per person, includes lunch



Vision

AGA is the premier association for advancing government accountability.

Mission

AGA fosters learning, certification, leadership and collaboration for professionals and stakeholders committed to advancing government accountability.

AGA Core Values

Service, Accountability, Integrity, Leadership



AGA's 11th Annual National Leadership Conference! February 12-13, 2013

Ronald Reagan Building and International Trade Center

1300 Pennsylvania Avenue N.W.

Washington, D.C. 20004

Phone: 202.312.1300

Located within five minutes walk from the JW Marriott Hotel.



The conference offers 14 hours of CPE training to help you solve real internal control problems and eliminate fraud, waste and abuse.

Who Should Attend:

- Senior-Level Managers and Executives
- CEOs and Presidents
- Auditors
- CPAs, Accountants, CGFMs

Register at <http://www.agacgfm.org/NLC2013/Conference-Home.aspx>

Mid-MO AGA News

CGFM Training



Now is the time to get certified as a Certified Government Financial Manager. Don't let this opportunity pass you by.

The Mid-Mo chapter is hosting a 3-day training event on November 12-November 14, 2013. This course typically is not offered nearby or at this low, low price. The 3-day training event is geared toward preparing attendees to take Exam II (Governmental Accounting, Financial Reporting, and Budgeting) of the three part CGFM exam. Additionally, if you need just CPE, this opportunity provides 24 hours of CPE. Sign up today, space is limited and the registration deadline is September 16, 2013.

Please contact Karmen Stockman at Karmen.Stockman@modot.mo.gov or phone (573) 526-6030 for further information.

**Government Financial
Manager (GFM) Training
Program-Course 2**

**ONE-TIME
TRAINING
OPPORTUNITY**



AGA Mid-Missouri Chapter

**Governmental Accounting, Financial Reporting, and Budgeting
November 12-14, 2013
Harry S Truman State Office Building
Room 493/494**

This course covers the general principles of governmental accounting, financial reporting, performance measures and budgeting. It also covers the unique aspects of accounting and reporting for the federal government as well as state and local governments. It is designed for accountants, auditors, budget professionals and controllers in government as well as academics and other professionals who have an interest in government. It is particularly appropriate for newly hired professionals. **This course is also an aid in studying for the Exam 2 in obtaining a CGFM.**

Course materials/study guide will be provided to each participant (an \$89 value!). Course is led by Pete Rose, course developer and prior Professional Certification Board Member. Upon completion of this course, you will have an understanding of:

- the characteristics and differences of the government environment that necessitate the unique accounting and financial reporting;
- the process of setting accounting and financial reporting standards for government entities;
- the bases of accounting and measurement focuses used by governments;
- fiscal accountability;
- exchange and non-exchange transactions;
- the uses of cost accounting in government;
- performance measures;
- budgeting in government;
- accounting and reporting in Federal, State and Local governments, including:
 - o determining the financial reporting entity;
 - o fund accounting and reporting;
 - o government wide accounting and reporting;
 - o accounting and reporting for specific transactions.
 - o federal budgeting;
 - o budgetary accounting;
 - o federal financial accounting foundations;
 - o the federal financial statements, notes, and supplementary reporting;

Registration Fee and Information

A minimum of 20 participants is required before the course can be offered. Space is limited for this program, so register early. The first 10 CGFM candidates to register with payment received will receive a voucher to sit for one part of the CGFM Exam at no charge which is a \$109 savings. The training event is being offered at a cost of \$450 per attendee. This is a bargain at \$18.75 per CPE hour, which includes the \$89 study guides.

No payment is expected at this time—only the commitment to the event. Sign up by contacting Vandee DeVore, at 573-751-1987 or email at education@midmoaga.org no later than September 16, 2013. Our online registration system is not available for this event but credit card payments will be accepted. Meals will not be provided at this event. A hotel room block is being coordinated.

Refund Policy: Refunds will not be given on an individual basis, however substitution is allowed. If the course must be cancelled due to lack of participation, a full refund will be given to each individual.

Mid-MO AGA News

CGFM

by Karmen Stockman



With the start of the New Year, it's time to think about your AGA CGFM Annual Renewal and CPE Requirements in order to maintain the CGFM certification.

Maintaining CGFM Certification

To retain the CGFM certification, all CGFMs must adhere to the AGA's [Code of Ethics](#). In addition, to continue using the CGFM designation after their name, CGFMs must be in an active status.

Active Status

To maintain the CGFM certification in an active status, CGFMs are required to:

Pay the [CGFM renewal Fee](#) by the due date every year.

Complete at least 80 hours of [Continuing Professional Education \(CPE\)](#) every two years in government financial management topics or related technical subjects (within the designated two-year cycle).

Maintain and, if requested by AGA, provide detailed information on [CPE hours completed](#).

By submitting their annual renewal payment, CGFMs affirm that they have and will continue to abide by AGA's [Code of Ethics](#) and that they have fulfilled the [minimum CPE Requirements](#).

Annual Renewal Requirement

All active CGFMs must renew their certification annually. At the beginning of each year, invoices will be sent to all active CGFMs. Annual CGFM renewal payments are due by **March 31**. AGA reserves the right to periodically adjust the [renewal rates](#).

CGFMs must promptly notify AGA of any change of mailing address. It is the responsibility of each CGFM to pay the annual CGFM renewal fee, even if that individual did not receive an invoice from AGA. Go to [CGFM renewal](#) page to renew your CGFM.

Continuing Professional Education (CPE) Requirements

All active CGFMs are required to complete at least 80 hours of continuing professional education (CPE) every two years in government financial management topics or related technical subjects. The 80 CPE hours must be completed within the CGFM's two-year CPE cycle. [See Calendar of CPE cycles](#) for a schedule of CPE cycles.

CGFMs do not need to submit supporting documentation of the CPE hours at the time of renewal. The payment itself serves as the CGFM's affirmation of his or her compliance with the CPE requirements. CGFMs are required to maintain supporting documentation on CPE hours earned for a minimum of three years and provide it to AGA upon request. This documentation may be requested by AGA as part of the annual audit of a random sample of CGFMs.

Waivers or extensions on earning CPE hours are granted on an individual case basis. All requests for waivers must be sent in writing to the AGA's Office of Professional Certification no later than **April 30** in the year following the end of the two-year CPE cycle.

[CPE requirements page contains detailed information on CGFM CPE requirements.](#)

If you have any questions about the CGFM Program, feel free to contact me at: Karmen.Stockman@modot.mo.gov or call me at (573) 526-5585.

Another CGFM Training Opportunity

CGFM Course 2: Governmental Accounting, Financial Reporting and Budgeting — Jan 23 – 25, 2013, in Kansas City, Embassy Suites – Plaza. Opportunity to earn 24 CPE hours. Cost of the course for everyone is dependent on the total number of attendees, but will be in the \$425 - \$525 range, depending on the final number of enrollees. Included in this price is the Course 2 Study Guide, (\$85 value). Contact Linda Shaver of the AGA Topeka Chapter at lhshaver@ksinsurance.org or phone (785) 296-8589 for further details. In your e-mail please include your name, Chapter affiliation, if any, email address, place of employment and a contact phone number.



Mid-MO AGA News

Membership Report

By RayeAnn Lecure

Mid-Mo AGA currently has 240 Active members and 6 New members (joined August thru December). *Welcome to the following new members:*



- Curtis Forck – DA Accounting*
- Mindy Hand – DHSS*
- Gerri Howard – DA Commissioner’s Office*
- Haroun Kamara – DHSS*
- Rhonda Kremer – DHSS*
- Elizabeth Ring – MoDOT*

If your field is government financial management—no matter your specialization or where you work—AGA membership is invaluable. AGA is the only association supporting more than 15,000 professionals working in federal, state and local governments as well as the private, non-profit and academic sectors. AGA membership will give you the tools and support you need to make your mark on the profession. AGA membership costs are the following:

- Full Government Member—\$90/year
- Private Sector Member—\$150/year
- Early Career Member—\$45/year (Fewer than three years professional experience)
- Student Membership—\$30/year (Full time college/university students not gainfully employed)
- Retired Member—\$30/year



contact RayeAnn Lecure at (573) 751-0357 or rayeann.lecure@dese.mo.gov for more information pertaining to AGA membership. Attend the Mid-MO AGA Membership Seminar on December 4th and your 2013 dues are paid by Mid-MO AGA (savings for you).

Potential Grants Training Opportunity

Mid-MO AGA board members are considering offering grant courses conducted by Management Concepts during 2013. If you would be interested in these courses, please contact a Mid-MO AGA board member.

To view all courses offered by Management Concepts, please zoom to www.managementconcepts.com.

Early Careers—

If you know someone who has just entered the Governmental Accounting career field, please send their name & contact info to education@midmoaga.org

ATTENTION Mid-MO AGA Members!

We need you!!!

Volunteer today to serve on the Mid-MO AGA Chapter Board or subcommittee for 2013-2014.

Contact Tammy Childress or Tracy Farris and say “YES, I want to serve in 2013-2014!!!”

What? Did you say “I do not have anything to offer” or “They do not need me.” “Yes, you do!” and “Yes, we do!”

Call Tammy or Tracy today and find a place for yourself on the 2013-2014 Mid-MO AGA Board & subcommittees.

January AGA Audio Conferences



Topic:

**“Financial Management
Priorities for the Second
Obama Administration”**

Date: January 9, 2013

Times: 1:00–2:50 PM

CPEs: 2 credit hours

**Location: Secretary of
State Interpretive Center**

Cost:

\$15—Members

\$20—Non-Members

As the President begins his second term, it's a good time to examine his Administration's expected priorities for financial management activities. This will start with a review and assessment of the initiatives/priorities from his first term, including improper payments, asset management, financial management systems, financial reporting, grants management, travel and purchase cards, performance measures for financial indicators, the Campaign to Cut Waste, and single audit.

We will then move on to consider possible additional activities that the Administration might want to initiate over the next four years, including implementation of the DATA Act, other accountability and transparency initiatives, other cost savings initiatives, increasing use of data analytics, revising the schedule and other improvements for agency audited financial statements, and responses to the next big crisis. Whatever your role in government financial management, this presentation will provide you with useful information about what you can expect in the coming months.

The speakers include: **Mark Reger, CGFM, CPA**, Deputy Assistant Secretary, Accounting Policy, Office of the Fiscal Assistant Secretary, Department of the Treasury; **Norm Dong**, Deputy Controller, Office of Federal Financial Management, OMB; **Owen Barwell**, formerly the DCFO and Acting CFO at the Department of Energy and now a Managing Director at Grant Thornton; **Doug Criscitello**, formerly the CFO at the Department of Housing and Urban Development and the Small Business Administration and now a Managing Director at Grant Thornton; and **Robert Shea**, formerly OMB's Associate Director for Administration and Government Performance and now a Principal at Grant Thornton.

Topic:

**“Budgeting 2.0—What's
Best for Your Entity!”**

Date: January 23, 2013

Times: 1:00–2:50 PM

CPEs: 2 credit hours

Location: Schepper's

Cost:

\$15—Members

\$20—Non-Members

Are your programs efficient and effective? Do you know the costs of providing your services? Does your budget help you to align resources to the programs you provide? Is your budget as transparent as you would like? Government dollars are shrinking - that's not news! But are we getting the best bang for the buck? And if so, shouldn't the successes be shared with others?

We are seeing several approaches to budgeting including zero based budgeting, performance-based budgeting, program budgeting, priority budgeting, and budgeting for outcomes. Each uses to some degree performance and cost data to understand how well programs are performing.

Mark Abrahams is an expert in this field and will share his experiences in working with these types of budgets and the changes in program delivery that has resulted. Best practices from actual government entities will be shared and recommendations on how to get started will be explained.

February AGA Audio Conferences

(Not available for online registration yet)

**Topic:**

“The Role of Internal Controls in Reducing Improper Payments”

Date: February 6, 2013

Times: 1:00–2:50 PM

CPEs: 2 credit hours

Location:

**Harry S. Truman Bldg;
Room 493/494**

Cost:

\$15—Members

\$20—Non-Members

AGA's audio conference will examine the important role of internal controls in preventing improper payments. Presenters will address the impact of improper payments and the types of preventive control activities needed to reduce improper payments. It will focus on the federal Do Not Pay program, a centralized shared service which enables federal agencies to use multiple online data sources to prevent improper payments.

The presenters are **Beryl H. Davis, CGFM, CPA, CIA, CGAP, CGMA, CCSA**, Director, Financial Management and Assurance, US Government Accountability Office, and **Kevin R. Jones, PMP**, Executive Director, Do Not Pay Business Center.

Topic:

“Getting Started With a Fraud Investigation!”

Date: February 27, 2013

Times: 1:00–2:50 PM

CPEs: 2 credit hours

**Location: Providence
Bank Community Room**

Cost:

\$15—Members

\$20—Non-Members

Many questions arise when beginning an investigation. Is the information reliable? Who should be interviewed? What - and where - are the required documents? Are there multiple locations that the investigator must take control of during the initial phase of the investigation? What are the rules of engagement?

This audio conference will present techniques for taking the information you have and, based on predication and logic, making decisions related to the use of the investigator's tools. Whether you are new to conducting investigations or looking for tips to improve your knowledge, this presentation will offer useful and practical information.

The speaker is **Allen Brown, CPA, CFE**, Assistant Legislative Auditor for Local Audit Services, Louisiana Legislative Auditor.

Community Service Opportunity

Samaritan Center—Legal Care (That all -- rich or poor -- may experience the system of Justice as a place of fair play and of peace making.);
1310 E. McCarty Box 1687, Jefferson City MO 65102; Telephone: (573)634-7776 FAX (573)761-4856
Email: legalcare@MidMoSamaritan.org; Website: <http://www.midmosamaritan.org/legalcare>

Save January 25, 2013 on your calendar. We have scheduled for this training session. Session will begin at 9am and end at noon. Please contact Danielle Townsend at danielle.townsend@ded.mo.gov or (573) 751-3516 to volunteer today.

Mid-MO AGA News

2012-2013 Mid-MO AGA Community Service

by Danielle Townsend

Danielle Townsend, Director of Community Service is seeking volunteers for the Community Service Committee. Committee members are asked to help with recruiting individual members for participation in community service projects or activities. Also, committee members are needed to help in obtaining donations from area businesses for Silent Auction items at the Professional Development Conference and Membership Seminar. The committee meets before each of these conferences and a list of businesses is distributed to each member with a letter to be given to participating businesses. The letter details the purpose of the Mid-MO AGA and how the business' donation will aid Mid-MO AGA in supporting local charities.

Volunteer today for the Community Service Committee by contacting Danielle Townsend at (573) 751-3516 or danielle.townsend@ded.mo.gov. By volunteering, one can earn points towards the Mid-MO AGA Member of the Year.

Below is the list of Community Service activities for the remainder of 2012-2013. ALL Members are asked to support the below Community Service projects.

- JAN-MAR 2013—Collect canned goods for Jeff City Samaritan Center @ Audio & Chapter Meeting
- JAN-MAR 2013 Community Service—Tax Credit Assistance, assisting clients with preparing their earned income, property tax credits & income tax returns at a local charity organization.
- APR-MAY 2013—Collecting items for the Back Pack Program for area children.

Food for Thought

by President Tammy Childress

Thanksgiving is a time when we stop to reflect on the many things we have to be thankful for. Since ours is a business organization, have you thought about the things related to your work and career for which you can be thankful? We may complain about our jobs or co-workers (because for some reason grumbling often comes so much more naturally than gratitude), but really, isn't there a great deal to be thankful for? What is it you enjoy about what you do? What do you find gratifying about your work each day? Who do you work with that brings a smile to you? Or a word of encouragement? Can you bring a smile or encouragement to someone in your office? When we consciously look for the good things in our life, we usually find there are way more good things than we had ever noticed!

The Christmas season is a time when we often think about giving back to others. This may be through financial contributions, but it can also be through acts of service. What do you have to offer to those who are less fortunate? Our chapter provides several avenues through which you can give. Perhaps you could assist with income tax preparation at the Samaritan Center in 2013. You have been blessed with abilities and talents. I encourage you to experience the joy of sharing those with others.

Another way you can give back is by serving on the CEC or on a subcommittee. If you have a particular interest, please let me or Tracy or anyone else on the Board know. We will be glad to find a place for you to contribute!

**Association of
Government Accountants
Mid-Mo Chapter
Executive Committee
September 6, 2012
Meeting Highlights**
by Rosemarie Nichols



AGA Mid-Missouri Chapter
PO Box 1104
Jefferson City, MO 65102
Website: www.midmoaga.org

In attendance: Tammy Childress, Tracy Farris, Robin Renfrow, Ami Patel, Raye Ann Lecure, Vandee DeVore, Robin Burkhardt, Karmen Stockman, and Rosemarie Nichols

President Tammy opened the meeting by welcoming everyone in attendance. The August 7th meeting minutes were approved with corrections with a motion from Vandee and a second from Robin R.

President:

- **PDC:** Tammy provided a summary of the PDC.
- **Citizen Centric Report (CCR):** Comments were made noting that more historical data was needed in the report. Tracy agreed to prepare the report again this year (2012).
- **CEC Officer Directory:** The CEC Officer Directory was passed around to ensure all information was correct. Changes were made as needed. Tammy will re-distribute electronically to each CEC member.
- **CEC Thumb drives:** Tammy indicated that CEC thumb drives will be purchased this week.

Treasurer's Report: Ami presented the Budget for approval. Robin R made a motion to accept the budget as prepared. Vandee seconded the motion. Motion passed.

Communications:

- Robin B. reminded everyone that the newsletter will go out on September 6, 2012. Robin B also reminded everyone that the deadline for submitting articles for the October newsletter will be September 25, 2012.
- The CEC discussed accumulating Member of the Year standing to be published in the newsletter.

CGFM:

- Karmen stated that the contract has been signed for the CGFM training in November; the back out date is October 5, 2012. Karmen will check to see what version of the study guides we have.
- Karmen has contacted national about sending CGFM pins. CGFM stickers will be used for the Membership Meeting. All CGFM's are encouraged to attend.

Education:

- Vandee indicated that she will send out the training information in an email for the upcoming months. Grants Training is still being reviewed.
- **Insurance:** We have not received the policy or bill for the Accident Insurance (indemnity clause) to cover a single event. Vandee stated that she will contact the insurance company to follow up.
- **Coupons:** The coupons that were distributed for chapter meetings during Employee Appreciation Day expire in December. Robin B will include a reminder to use the coupons in the next newsletter.
- **Membership Seminar:** Vandee has lined up all of the speakers for the annual Membership Seminar. A flier will be distributed in October announcing the event and allowing registration to begin. Discussion continued about the cost of the Membership Seminar. Because of increased costs to have this event, we need to increase the fee, but keep the increase minimal as support to our membership. Member's fee will be \$160 and nonmembers will be \$225.00. This event will include the bonus of paying for attendees' 2013 membership dues unless specified otherwise.

Membership: Raye Ann will prepare a list of suspended members and outreach activities will be forth coming.

Tracy noted that recruitment and the scholarship could be combined with the membership activities.

Adjourn: Robin R motioned to adjourn the meeting and Tracy seconded the motion. Meeting adjourned .

**Association of
Government Accountants
Mid-Mo Chapter
Executive Committee
October 11, 2012
Meeting Highlights**
by Rosemarie Nichols



AGA Mid-Missouri Chapter
PO Box 1104
Jefferson City, MO 65102
Website: www.midmoaga.org

In attendance: Tammy Childress, Tracy Farris, Robin Renfrow, Ami Patel, Vandee DeVore, Robin Burkhart, Danielle Townsend, and Rosemarie Nichols

President Tammy opened the meeting by welcoming everyone in attendance. Minutes were approved as read.

President:

- Discussion transpired in regards to the Accountability Chair position. Vandee mentioned that National has job descriptions for this position. A follow up with Tom Sadowski to determine if he is still interested in this position.
- Flash drives were distributed to the officers.
- Tammy thanked Tracy Farris for preparing the CCR.

Treasurer's Report: The Treasurer's report was distributed. Vandee requested a debit card to pay for the various events and expenses due to Education. Tracy F motioned and Robin R seconded the motion to provide a debit card to Vandee.

Communications: Robin B reminded everyone in attendance that the November newsletter articles need to be submitted by October 29th.

CGFM: In lieu of Karmen, Vandee reported that 27 were registered for the CGFM class.

Education: Vandee discussed upcoming training for October and November. Registrations for the training sessions have been very successful.

Community Service:

- Danielle stated that we are waiting on National to match the Silver Star donations received. The donations will be presented @ the Membership Seminar.
- We are also waiting to see if National matches the funds received for the Cole County American Cancer Society.
- Help is needed for the following: Center of Hope - to serve dinner; Samaritan Center; Donations for Wreaths Across America will be taken at chapter meetings.
- Tammy suggested preparing a signup sheet. Advertisement is needed for community service projects.

President-Elect: Robin R stated that the PDC for 2013 will be held at the Courtyard Marriott in Columbia.

Past President: Tracy F needs to be contacted to determine what executive committee positions will be available for 2013-2014.

Adjourn: Ami P motioned to adjourn the meeting and Rosemarie seconded the motion. Meeting adjourned.

Mid-MO AGA Financial Summary—as of September 30, 2012
by Ami Patel

	Year to Sept 30, 2012	Budget Year Ending 06/30/13	Variance
Revenue:			
Membership Dues	\$ -	\$ -	\$ -
Registrations	\$ 20,750.00	\$ 40,495.00	\$ (19,745.00)
Interest	\$ 4.14	\$ 130.00	\$ (125.86)
Meeting Meals	\$ -	\$ -	\$ -
National Awards	\$ -	\$ -	\$ -
Merchandise Revenue	\$ -	\$ -	\$ -
Community Service	\$ 598.78	\$ 1,200.00	\$ (601.22)
Miscellaneous	\$ -	\$ -	\$ -
Fundraising	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -
Sponsorships	\$ -	\$ -	\$ -
Total Revenue	\$ 21,352.92	\$ 41,825.00	\$ (20,472.08)
Expenditures:			
Awards, Honoraria, Gifts	\$ 151.88	\$ 500.00	\$ (348.02)
CEC Meetings	\$ 331.76	\$ 700.00	\$ (368.24)
Regional Planning Meeting	\$ 84.94	\$ 200.00	\$ (115.06)
GASB Contributions	\$ -	\$ 1,000.00	\$ (1,000.00)
Insurance	\$ -	\$ 400.00	\$ (400.00)
Member Travel	\$ -	\$ 2,100.00	\$ (2,100.00)
PDC Registration	\$ 1,400.00	\$ 1,400.00	\$ -
PO Box Rental / Postage	\$ 58.00	\$ 80.00	\$ (24.00)
Merchandise Expense	\$ -	\$ -	\$ -
Community Service	\$ -	\$ 1,200.00	\$ (1,200.00)
Scholarships	\$ -	\$ 2,560.00	\$ (2,560.00)
Website	\$ 300.00	\$ 900.00	\$ (600.00)
Equipment	\$ -	\$ -	\$ -
Bank / Credit Card Fees	\$ 40.01	\$ 875.00	\$ (834.99)
Educational Events	\$ -	\$ -	\$ -
Meeting Meals	\$ 1,577.60	\$ 1,620.00	\$ (42.40)
Printing / Copying	\$ 300.53	\$ 500.00	\$ (199.47)
Dues/Registrations	\$ -	\$ 9,000.00	\$ (9,000.00)
Miscellaneous	\$ 15.00	\$ -	\$ 15.00
Speaker Fees/Travel Exp	\$ 2,240.46	\$ 5,700.00	\$ (3,459.54)
Workshop Supplies	\$ 6,609.56	\$ 3,534.00	\$ 3,075.56
Workshop Accomodations	\$ 5,019.30	\$ 10,500.00	\$ (5,480.70)
Total Expenditures	\$ 18,127.14	\$ 42,769.00	\$ (24,641.86)
Receipts Over (Under) Expenditures	\$ 3,225.78		
Beginning Cash Balance	\$ 15,468.56		
Ending Cash Balance	\$ 18,694.34		
Accounts Receivable	\$ 1,560.00		
Accounts Payable	\$ (6,464.23)		
Credits on Account (Cancelled Trainings)	\$ -		
Net Available for Chapter Use	\$ 13,790.11		
Investments:			
Premier Certificate of Deposit	\$ 9,452.66		
Home Savings Bank CD	\$ 6,136.89		
Interest	\$ 274.30		
Total Investments	\$ 15,863.85		
Chapter Fund Balance	\$ 29,653.96		
		Cash Balance consists of:	
		Petty Cash	\$ 30.00
		Checking Account	\$ 18,664.34
			\$ 18,694.34



**Mid-Missouri AGA Chapter—
Platinum Chapter Recognition**



Survey Identifies Greatest Challenges When Starting a New Job

(cont'd from page 1)

"The first few days and weeks on a job can be both exciting and overwhelming as new hires familiarize themselves with the company's work environment and policies, including any unwritten rules," said Max Messmer, chairman of Accountemps and author of *Human Resources Kit for Dummies*, 3rd Edition. "Taking full advantage of orientation events and opportunities to meet and interact with colleagues can help smooth the transition."

Messmer added, "Most companies provide training so employees can get up to speed on formal procedures. However, it's often more challenging to learn the cultural nuances of the firm, including how people prefer to communicate and collaborate."

Accountemps highlights seven tips for employees starting a new job in 2013:

1. **Clarify expectations.** Create a list of goals and responsibilities with your supervisor and establish a time line for achieving them. Request feedback to ensure you're on the right track.
2. **Find a role model.** An experienced team member can provide newcomers with insight related to office protocol and performance expectations.
3. **Watch, listen, and learn.** Each organization has its own unwritten rules. Observe how a top performer approaches problems and try to emulate his or her behavior.
4. **Go out for coffee or lunch.** Get to know your colleagues in less formal settings to build rapport.
5. **Travel in different circles.** Use orientation and training courses to network with coworkers in other departments. You'll learn company jargon, operational practices, and values.
6. **Ask questions.** Not asking enough questions is a top mistake new hires make when starting a job. When in doubt, seek clarification.
7. **Strike a balance.** Exude confidence, but don't come across as a know-it-all. Take in all information before suggesting alternatives to current practices.

Watch, listen, and learn.

About the survey:

The joint surveys of workers and senior managers were developed by Accountemps, the world's first and largest specialized staffing service for temporary accounting, finance, and bookkeeping professionals. The survey was conducted by an independent research firm. The surveys include responses from 420 working adults eighteen years of age or older and employed in an office environment, and 1,014 senior managers at US companies with twenty or more employees.

About Accountemps:

Accountemps has more than 350 offices worldwide and offers [online job search services](#). Follow Accountemps for workplace news at twitter.com/accountemps and gain insights into the latest accounting and finance [hiring and salary trends](#). For further information, contact Michael Weiss at (650) 234-6383 or michael.weiss@rhi.com.



**Mid-MO AGA
Professional Development
Conference**

August 20th-21st, 2013
Courtyard Marriott, Columbia MO



**Mid-Missouri AGA
Chapter—**



**Platinum Chapter
Recognition**

Mid-MO AGA EDUCATION SCHEDULE—2012-2013 (Updated 1.09.2013)

Updated 1/09/2013

MID MISSOURI AGA		EDUCATION SCHEDULE		2012-2013
DATE	TIME	DESCRIPTION	LOCATION	
July 18, 2012	1:00 - 3:00	Audio Conference - "Must know" guidance from GASB statements issued in the past year (2 CPE)	Truman Bldg, RM 493/494	
July 19, 2012	11:30 - 1:00	Chapter Meeting - Single Audit (2 CPE)	Madison's Cafe	
August 22 & 23, 2012	8:00 - 5:00	IFDC - Searching for Solutions (16 CPE)	Inn at Grand Glade	
September 12, 2012	1:00 - 3:00	Audio Conference - Pension Accounting & Other Changes From GASB (2 CPE)	Moser's Bldg	
September 19, 2012	12:00 - 1:00	Chapter Meeting - Chapter Leadership Plans (no CPE) (Lunch provided - Lee's Chicken)	House Hearing Room 7	
	1:00 - 3:00	Audio Conference - 2011 Yellow Book-What You Need to Know (2 CPE)	House Hearing Room 7	
October 3, 2012	1:00 - 3:00	Audio Conference - Auditing Performance Systems (2 CPE)	Schepers's Clydesdale Rm	
October 17, 2012	11:30 - 1:00	Chapter Meeting - Cole County Circuit Court Audit (Bandana's BBQ)	Schepers's Clydesdale Rm	
	1:00 - 3:00	Audio Conference - Improving Internal Controls (2 CPE)	Schepers's Clydesdale Rm	
November 7, 2012	1:00 - 3:00	Audio Conference - Applying Data Analytics to Uncover Fraud (2 CPE)	Truman Bldg, Room 850	
November 7-9, 2012	8:00 - 4:00	Government Financial Manager (GFM) Training (Lunch not provided)	Governor's Office Bldg	
November 15, 2012	11:30 - 1:00	Chapter Meeting - Securities Enforcements Actions (Lunch provided) (1 CPE)	Madison's	
December 4, 2012	8:00 - 4:30	10th Annual Membership Seminar	Capitol Plaza	
December 5, 2012	1:00 - 3:00	Audio Conference - Structuring Performance Data to Effectively Drive Management Decisions(2 CPE)	Truman Bldg, Room 850	
December 12, 2012	1:00 - 3:00	Audio Conference - Just Ethical (2 CPE)	Schepers's Clydesdale Rm	
	3:00 - 4:00	Chapter Meeting - FBI: Identity Theft (1 CPE)	Schepers's Clydesdale Rm	
	4:00 - 5:00	Social	TBD	
January 9, 2013	1:00 - 3:00	Audio Conference - Government Financial Management (2 CPE)	Secretary of State's Office	
January 23, 2013	11:30 - 1:00	Chapter Meeting - Fiscal Cliff (Lunch Provided) (1 CPE)	Schepers's Clydesdale Rm	
	1:00 - 3:00	Audio Conference - Performance Management (2 CPE)	Schepers's Clydesdale Rm	
February 6, 2013	1:00 - 3:00	Audio Conference - Fraud Prevention (2 CPE)	HST 493/494	
February 27, 2013	11:30 - 1:00	Chapter Meeting - TBD; Past President's Luncheon (Lunch Provided) (1 CPE)	Providence Bank Community Room	
February 27, 2013	1:00 - 3:00	Audio Conference - Internal Controls (2 CPE)	Providence Bank Community Room	
March 13, 2013	1:00 - 3:00	Audio Conference - Government Financial Mgmt (2 CPE)	TBD	
March 27, 2013	11:30 - 1:00	Chapter Meeting - TBD (Lunch Provided) (1 CPE)	TBD	
March 27, 2013	1:00 - 3:00	Audio Conference - Performance Management (2 CPE)	TBD	
April 17, 2013	11:30 - 1:00	Chapter Meeting - TBD (Lunch Provided) (1 CPE)	TBD	
April 17, 2013	1:00 - 3:00	Audio Conference - Internal Controls (2 CPE)	TBD	
May 22, 2013	1:00 - 3:00	Audio Conference - Ethics (2 CPE)	TBD	
May 22, 2013	3:00 - 4:00	Awards/Chapter Meeting - TBD (1 CPE)	TBD	
June 5, 2013	1:00 - 3:00	Audio Conference - Performance Management (2 CPE)	TBD	



2012-2013 Events
 Have a suggestion for a topic? Contact Vandee DeVore at 751-1987 or e-mail education@midmoaga.org today.



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**VOLUNTEERS NEEDED
TO SERVE ON SUB-
COMMITTEES!
VOLUNTEER TODAY BY
CONTACTING ONE OF
THE MID-MO AGA
CHAPTER OFFICERS!!!**

ASSOCIATION OF GOVERNMENT ACCOUNTANTS

Mid-Missouri Chapter Newsletter

AGA Ledger

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***Zoom to the MID-MO AGA website today
for recent updates!***

<http://www.midmoaga.org>

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Advancing Government Accountability***